

Minnie Nguyen

Summary

Detail-oriented individual with a background in graphic design and retail. Expertise in time management and team collaboration, contributing to smooth operations and improved customer satisfaction in a fast-paced settings.



Experience

Hostess, 06/2025 – 11/2025

Ozzie's Good Eats – Fairfax, VA

- Warmly greeted and seated guests in a high-volume, fast-paced restaurant, ensuring a positive first impression of the dining experience
- Managed waitlists and reservations using Resy, coordinating table turnover to maximize efficiency
- Maintained a calm and professional demeanor during peak hours, providing excellent customer service and handling guest inquiries or complaints with care
- Communicated effectively with servers, bussers, and kitchen staff to ensure seamless front-of-house operations
- Assisted with menu knowledge, special event coordination, and cleanliness of entry and dining areas to uphold brand standards

Sales Associate, 05/2024 – 12/2024

Uniqlo – Fairfax, VA

- *Supported store operations by restocking inventory, organizing merchandise displays, and upholding the brand's visual and organizational standards.*
- *Organized merchandise by restocking and arranging displays to*

Contact

Address: Manassas, VA

Phone: 571.523.8650

Email: minnienguyen13@gmail.com

Skills

- Adobe Creative Suite
- Brand & Identity Design
- Figma
- HTML/CSS
- Ability to meet deadlines
- Effective communication
- Customer service
- Team collaboration

ensure a visually appealing store layout.

- *Worked collaboratively with team members to achieve sales targets and contribute to the store's overall success.*

Sales Associate, 07/2022 – 05/2023

H&M – Fairfax, VA

- Processed customer transactions efficiently using the POS system to ensure a smooth checkout experience
 - Handled in-store and online returns/exchanges while maintaining high customer satisfaction
 - Maximized sales transactions and pushed loyalty program sign-ups by over 54%.
 - Restocked new merchandise and addressed customer questions/concerns to enhance the shopping experience
-

Education & Training

Bachelor of Fine Arts, Graphic Design, Expected in 05/2027

George Mason University – Fairfax, VA

- Additional Coursework in Publication Design, Typography, Web Design, Animation, Printmaking